

Finchley Catholic High School

Homework Policy

Homework and its assessment is integral to all pupils' development and therefore it is necessary to have a consistent and informative system for the benefit of staff, pupils and parents.

Aims:

1. To encourage pupils to develop the skills, confidence and motivation to study effectively on their own.
2. To consolidate and reinforce skills and understanding which have been developed in class.
3. To develop pupils' organisational skills.

Expectations

Pupils are expected to:

- Check 'Show My Homework' every day after school;
- Record the homework subject and the date by which it is to be completed in their planner;
- Always bring their planner to school;
- Keep their planner in good condition;
- Ensure their planner is signed each week by a parent;
- Spend the time identified on SMH on each piece of homework;
- Complete all homework tasks to the best of their ability, at home or in Homework Club, not just doing a bare minimum and ensuring good presentation;
- refrain from plagiarising work from the internet or another pupil;
- Hand all homework in on time;
- Aim to complete homework on the day it is set;
- Catch up on homework after missing lessons for any reason;
- See the relevant teacher before the due date if they do not understand homework;
- Get a note from a parent/carer if there is a particular reason why homework has not been done;
- Indicate on work whether it is class work or homework;
- Respond any written feedback from the teacher using green pen to include literacy corrections, answering questions and improving work as instructed.

Parents/Guardians are expected to:

- As far as possible, provide a quiet and suitable place where their child can do homework;
- Make it clear to their child that they value homework and support the school's homework policy;
- Expect deadlines to be met and check that they are referring to Show My Homework if necessary;
- Sign the planner each week, looking at rewards and sanctions for homework and praise/tackle as appropriate;
- Inform the teacher via a note in the student planner if exceptional circumstances have prevented the completion of homework;
- Sign each piece of homework if their child is in year 7 or 8.

Subject teachers are expected to:

- Set purposeful homework which is integral to the course;

- Record all homework set on SMH **before the end of the school day** on which it is set in sufficient detail and with necessary resources attached so that an absent pupil or parent would know how to complete the task;
- Set homework of appropriate duration at the time specified in the homework timetable;
- Set differentiated tasks which provide a suitable challenge for all;
- Ensure homework tasks which promote the development of literacy skills are regularly set;
- Display homework on the board/paper and verbally explain tasks set to ensure expectations are clear and allow enough time for clarification/questions in class;
- Ensure that homework is recorded by pupils (with TA support where appropriate);
- For those pieces of homework identified as a common assessment by each curriculum area, use red pen to diagnostically mark the work in accordance with the school marking policy;
- Check that, for Year 7 and 8 pupils, homework is signed by the parent;
- On the due date, check that every pupil has completed the homework set;
- Award one merit for each piece of homework showing good effort and two merit for exceptional effort to deserving pupils in all classes from Year 7 to 11;
- Give a sanction when homework has not been completed, chase up homework and make it clear that non-completion of homework is unacceptable;
- Judge as to whether satisfactory effort has gone into each homework writing a note on the piece of work if not if it is the first occasion and giving a sanctions on subsequent occasions.

Form tutors are expected to:

- Ensure that all members of their tutor groups have the homework timetable in their planners, and know how they should record homework;
- Check that the planners are being filled in correctly;
- Monitor sanctions given out for homework and speak to the pupil and contact parents if this becomes an issue;
- Ensure that parents of all pupils in years 7-11 are signing the planners on a weekly basis;
- Promote the homework club which takes place each Monday, Tuesday, Wednesday and Thursday from 3.20 - 4.20 in the library and ICT4. This is open to all pupils and is an invaluable resource.

Curriculum Leaders are expected to:

- Lead their teams in discussing and developing homework tasks, and integrating them into schemes of work;
- Monitor the setting of homework by all members of their team in accordance with the monitoring schedule by looking at exercise books, planners and Show My Homework, as well as through discussion;
- Monitor the quality and appropriateness of homework set by all the members of their team and revisit expectations with any member of their team falling short;
- Put pupils who regularly do not complete homework for their subject on a homework report.

Pastoral Leaders are expected to:

- Design the homework timetable for their year group at the start of the year, and distribute to staff, parents and pupils;
- Liaise with form tutors and parents where homework is an issue;
- Monitor the amount/quality of homework that their year group is set, by speaking to pupils and looking at planners/books and raise any concerns with their SLT Link;
- Promote the homework club regularly through assemblies and tutorials.